

Planning Board Chairman Victor Levy

Village of Westhampton Beach, 165 Mill Road, Westhampton Beach, NY 11978

Phone: 631-288-2429 Fax: 631-288-6275 Email: secretary@westhamptonbeach.org



Suffolk County Tax Map Number: \_\_\_\_\_ Date: \_\_\_\_\_

To: Planning Board
Village of Westhampton Beach
165 Mill Road
Westhampton Beach, NY 11978

[ ] Application is hereby made for the placement of fill on the subject parcel as required by Chapter 197-27.B. of the Village of Westhampton Beach Code.

[ ] Application is hereby made for the placement of a berm on the subject parcel as required by Chapter 66-10.C. of the Village of Westhampton Beach Code.

[ ] Application is hereby made for the placement of a tennis court on the subject parcel as required by Chapter 197-63.P. of the Village of Westhampton Beach Code.

Note: One (1) original and eleven (11) copies of this form must be submitted

[1] Owner(s) of Record: [ Full Name ] \_\_\_\_\_

Property Location: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address of Owner(s): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

[2] Applicant Name: [ if applicable ] \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address of Owner(s): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Note: If applicant is not the property owner, the owner must sign the authorization at the end of this application

[3] Agent/Attorney: \_\_\_\_\_

Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address of Agent/Attorney: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

[4] Total area of site that will be covered by proposed fill. \_\_\_\_\_ Sq. Ft.
(for purposes of determining the required fee as provided for in Chapter A200-1.A(3)(b) of the Village Code)

[4A] Total cubic yards of fill to be installed. \_\_\_\_\_ cubic yards.

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- [5] **Twelve (12)** copies of a site plan for the proposed fill, tennis court or berm plan shall be submitted with this application and shall conform to the following minimum standard:
- (a) The site plan shall be prepared at a scale of one inch equals 30 feet or larger and shall be prepared on a standard size sheet which is a multiple of 8.5 inches by 11 inches up to a maximum of 22 inches by 34 inches.
  - (b) Property lines and related street, right-of-way and easement lines derived from the survey submitted shall be shown.
  - (c) Existing site topography shall be shown, including elevation contours at a maximum interval of one foot, with supplementary spot elevations where necessary to fully describe the site, and spot elevations at the centerline, bottom and top of the curb of adjacent streets at intervals of 25 feet or less shall also be provided. If a tennis court is proposed, the applicant shall have the surveyor establish the elevation of the lowest point of the existing grade on the property where the tennis court will be installed and the surveyor shall also establish the elevation of the top of the proposed finish tennis court surface as per 197-63.P.(3) of the Village Code. Physical features on the property and immediately adjacent, including trees, standing water, curbs, walks, paving and drainage structures with appropriate elevations, shall be shown. Datum shall be Sea Level Datum of 1929.
  - (d) Test Hole data shall be provided for each site. The test hole shall be located on the site plan. The test hole data shall indicate the surface elevation at which the test hole was taken, the elevation of ground water and the material that was found.
  - (e) Proposed grading contours shall be shown, including spot elevations of critical points such as building corners, finished floors, elevators, catch basin inlets, top of curbs, walks, cover of sewage disposal systems components and specially graded portions of paving surfaces. Flow lines should indicate where water is to flow following site grading.
  - (f) Proposed locations of all buildings shall be shown, with dimensions and offsets from property lines.
  - (g) Design data and computations shall be shown or submitted on a separate sheet. Items to be included shall be parking requirements, and site drainage design.
  - (h) Proposed locations of all site improvements with detailed dimensions sufficient to allow accurate placement during construction shall be shown. Items to be included shall be layout of parking spaces and traffic aisles, curbs, walks, patios, decks, buildings, drainage structures, trees and other plantings. Types of materials for paving, drainage structures and curbs shall be shown.
  - (i) The location and composition of the sewage disposal system as finally approved for construction by the Suffolk County Department of Health Services shall be shown.
  - (j) A landscaping plan shall be incorporated in the site plan (or shown separately) and shall show the location, size and type of all plantings to be installed and established on the site.
  - (k) Drainage shall be provided as required by the physical characteristics of the site. Analysis shall be based on generally accepted engineering methods, such as the rational formula for storm water runoff, and of other methods upon approval of the Village Engineer. In designing, leaching pools for storm water drainage, volume of storage shall be provided for the runoff from a two-inch rainfall.
  - (l) Drainage calculations shall utilize a coefficient of 1.0 for roofs, parking areas, driveways and hard surfaces such as patios. In accordance with section 70-13.A, the minimum acceptable coefficient for natural and landscaped surfaces is .3 of runoff.
  - (m) Roof ridges shall be shown to determine the roof areas contributing to downspouts and drywells. Roof segments shall have separate calculations for each area/leaching pool subsystem. Downspouts and piping shall be adequate to handle anticipated loads.
  - (n) Swimming pools shall be provided with separate backwash leaching pools.
  - (o) Lot coverage, flood zone and required elevation, Coastal Erosion Hazard Area designation and zoning district shall be shown on all surveys



**Owner Authorization**

**Planning Board Chairman Victor Levy**

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**Sworn to Before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.**

**NOTARY PUBLIC**

**OWNER SIGNATURE (Required)**

**If Owner is a Corporation, indicate name of Corporation and Officer(s) Title**

**NAME OF CORPORATION**

**TITLE OF OFFICER**

**OWNER(s) AUTHORIZATION:**  
**(if necessary)**

**STATE OF NEW YORK )**  
**) SS.:**  
**COUNTY OF SUFFOLK )**

\_\_\_\_\_, being duly sworn, depose and say, that I reside at \_\_\_\_\_  
\_\_\_\_\_. That I am the owner (or an officer of the corporation, which is the owner) of the  
premises described in this application, and hereby authorize \_\_\_\_\_, whose mailing  
address is \_\_\_\_\_ to make the foregoing application and to appear on my  
behalf before the Planning Board of the Village of Westhampton Beach with reference to this application. I hereby  
agree to allow my agent, whose name and address appears above, to act on my behalf, and I further agree to abide by  
any requirements imposed by the Planning Board as a condition of its approval.

**Sworn to Before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.**

**NOTARY PUBLIC**

**OWNER SIGNATURE**



# Environment Assessment Form

Planning Board Chairman Victor Levy

Village of Westhampton Beach, 165 Mill Road, Westhampton Beach, NY 11978

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## Part 1 (To be completed by the Applicant)

*(NOTE: To be accompanied by a survey showing location of project or action, including elevations if necessary).*

The purpose of this Environmental Assessment Form is to provide information, which will assist the Village in determining whether the action you propose, may have a significant impact or effect on the environment. Answers to these questions will be considered as part of the application for approval and may be subject to further verification and public review. Please complete the entire form leaving no blanks. If a question does not apply, please indicate so.

This is a standardized form widely used by agencies of government in an effort to comply with the State Environmental Quality Review Act and to protect the environment by a close review of a proposed action. Different parts, accordingly, will be of lesser or greater significance depending on actual facts as presented by applicant.

*NOTE: If sufficient space does not exist to give appropriate answers to any question(s) on this form, please attach sheet giving such answers properly referenced to question number and page number.*

### VILLAGE REVIEWING AGENCY

Project Name:	_____	Site Plan:	_____
Street:	_____	Subdivision Waiver:	_____
Zoning District:	_____	Subdivision:	_____
County Tax Map Parcel No.:	_____	Special Permit:	_____
Map, Block, Lot:	_____	Zoning Board:	_____

#### OWNER:

Name:	_____		_____
Full Address:	_____		
P.O. and Zip Code:	_____	Telephone No.:	_____

#### ATTORNEY OR AGENT:

Name:	_____		_____
Full Address:	_____		
P.O. and Zip Code:	_____	Telephone No.:	_____

#### SURVEYOR/ENGINEER:

Name:	_____		_____
Full Address:	_____		
P.O. and Zip Code:	_____	Telephone No.:	_____

#### DESCRIPTION OF PROJECT: (Briefly describe type of project or action)

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#### A. SITE DESCRIPTION (Physical setting of overall project, both developed and undeveloped areas)

- General character of the land: \_\_\_\_\_ Generally uniform slope, \_\_\_\_\_ Generally uneven and rolling or irregular
- Present land use: \_\_\_\_\_ Urban, \_\_\_\_\_ Industrial, \_\_\_\_\_ Commercial, \_\_\_\_\_ Rural, \_\_\_\_\_ Forest, \_\_\_\_\_ Agriculture, \_\_\_\_\_ Suburban, Other (describe): \_\_\_\_\_
- Approximate percentage of project area: \_\_\_\_\_ Presently \_\_\_\_\_ After completion



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Meadow or brushland \_\_\_\_\_ % \_\_\_\_\_ %  
 Forested \_\_\_\_\_ % \_\_\_\_\_ %  
 Agricultural \_\_\_\_\_ % \_\_\_\_\_ %  
 Water surface \_\_\_\_\_ % \_\_\_\_\_ %  
 Wetland \_\_\_\_\_ % \_\_\_\_\_ %  
 Unvegetated (rock, earth or fill) \_\_\_\_\_ % \_\_\_\_\_ %  
 Roads, buildings and other paved surfaces \_\_\_\_\_ % \_\_\_\_\_ %  
 Other (indicate type) \_\_\_\_\_ % \_\_\_\_\_ %

4. What is predominant soil type(s) on site? \_\_\_\_\_

5. Approximate percentage of presently undeveloped project area with slopes:  
 \_\_\_\_\_ 15% or greater; \_\_\_\_\_ 10-15%; \_\_\_\_\_ 0-10%

Meadow or brushland \_\_\_\_\_ % \_\_\_\_\_ %  
 Forested \_\_\_\_\_ % \_\_\_\_\_ %  
 Agricultural \_\_\_\_\_ % \_\_\_\_\_ %  
 Water surface \_\_\_\_\_ % \_\_\_\_\_ %  
 Wetland \_\_\_\_\_ % \_\_\_\_\_ %  
 Unvegetated (rock, earth or fill) \_\_\_\_\_ % \_\_\_\_\_ %  
 Roads, buildings and other paved surfaces \_\_\_\_\_ % \_\_\_\_\_ %  
 Other (indicate type) \_\_\_\_\_ % \_\_\_\_\_ %

6. Is project located within quarter mile of or contain:  
 a. A building or site listed on the National Register of Historic Places \_\_\_\_\_ Yes, \_\_\_\_\_ No  
 b. A building or site listed on the Statewide Inventory or Historic and Cultural Resources \_\_\_\_\_ Yes, \_\_\_\_\_ No  
 c. An archeological site or fossil bed \_\_\_\_\_ Yes, \_\_\_\_\_ No

7. What is the depth to the water table? \_\_\_\_\_ feet

8. Do hunting or fishing opportunities presently exist in the project area? \_\_\_\_\_ Yes, \_\_\_\_\_ No

9. Does project site contain any species of plant or animal life that is identified as Threatened or Endangered?  
 \_\_\_\_\_ Yes, \_\_\_\_\_ No

If Yes, identify each species: \_\_\_\_\_

10. Are there any unique or unusual landforms on the project site? (i.e. cliffs, dunes, other geological formations)  
 \_\_\_\_\_ Yes, \_\_\_\_\_ No

If Yes, describe: \_\_\_\_\_

11. Is the project site presently used by the community or neighborhood as an open space or recreation area?  
 \_\_\_\_\_ Yes, \_\_\_\_\_ No

12. Does the present site offer or include Scenic views or Vistas known to the community? \_\_\_\_\_ Yes, \_\_\_\_\_ No

13. Are there any streams within or contiguous to project area? \_\_\_\_\_ Yes, \_\_\_\_\_ No





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10. Number of jobs generated: During construction \_\_\_\_\_ after project completed \_\_\_\_\_.

11. Number of jobs eliminated by this project: \_\_\_\_\_.

12. Will project require relocation of any projects or facilities? \_\_\_\_\_ Yes, \_\_\_\_\_ No

If yes, explain: \_\_\_\_\_

13. Acreage of freshwater or tidal wetlands affected by project: \_\_\_\_\_ acres.

14. (a) Is surface or subsurface liquid waste disposal involved? \_\_\_\_\_ Yes, \_\_\_\_\_ No

(b) If Yes, indicate type of waste (sewage, industrial, etc.) \_\_\_\_\_

(c) If surface disposal, name of stream into which effluent will be discharged. \_\_\_\_\_

15. Will surface area of existing lakes, ponds, streams, bays or other surface waterways be increased or decreased by proposal? \_\_\_\_\_ Yes, \_\_\_\_\_ No

16. Is project or any portion of project located in the 100 year flood plain? \_\_\_\_\_ Yes, \_\_\_\_\_ No

17. (a) Does project involve disposal of solid waste? \_\_\_\_\_ Yes, \_\_\_\_\_ No

(b) If Yes, will an existing solid waste disposal facility be used? \_\_\_\_\_ Yes, \_\_\_\_\_ No

(c) If Yes, give name: \_\_\_\_\_ location \_\_\_\_\_

(d) Will any wastes not go into a sewage disposal system or into a sanitary landfill? \_\_\_\_\_ Yes, \_\_\_\_\_ No

18. Will project use herbicides or pesticides? \_\_\_\_\_ Yes, \_\_\_\_\_ No

19. Will project routinely produce odors (more than one hour per day)? \_\_\_\_\_ Yes, \_\_\_\_\_ No

20. Will project cause a continuing increase in noise levels on completion? \_\_\_\_\_ Yes, \_\_\_\_\_ No

21. Will project case an increase in energy use? \_\_\_\_\_ Yes, \_\_\_\_\_ No

22. If water supply is from wells, indicate pumping capacity: \_\_\_\_\_ gallons per minute.

23. Total anticipated water usage per day: \_\_\_\_\_ gallons per day.

24. Zoning: (a) Current specific zoning classification of site: \_\_\_\_\_

(b) Is proposed use consistent with present zoning? \_\_\_\_\_ Yes, \_\_\_\_\_ No

(c) If No, indicate desired zoning: \_\_\_\_\_

25. Approvals: (a) Is any Federal permit required? \_\_\_\_\_ Yes, \_\_\_\_\_ No

(b) Does project involve State or Federal funding or financing? \_\_\_\_\_ Yes, \_\_\_\_\_ No

(c) Local and Regional approvals:

	<u>Approval</u>	<u>Type Approval</u>	<u>Submittal</u>	<u>Approval</u>
		<u>Required</u>	<u>(date)</u>	<u>(date)</u>
Village Board if Trustees:	_____ Yes, _____ No	_____	_____	_____
Village Planning Board:	_____ Yes, _____ No	_____	_____	_____
Village Zoning Board:	_____ Yes, _____ No	_____	_____	_____
County Health Department:	_____ Yes, _____ No	_____	_____	_____
Other Suffolk County Agencies:	_____ Yes, _____ No	_____	_____	_____
State DEC:	_____ Yes, _____ No	_____	_____	_____
Federal Agencies:	_____ Yes, _____ No	_____	_____	_____



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**C: INFORMATION DETAILS** Attach any additional information as may be needed to clarify your project. If there are or may be any adverse impacts associated with the proposal, please discuss such impacts and the measures, which can be taken to mitigate or avoid them.

PREPARERS SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_

REPRESENTING: \_\_\_\_\_ DATE: \_\_\_\_\_