

Planning Board Chairman Ralph Neubauer

Village of Westhampton Beach, 165 Mill Road, Westhampton Beach, NY 11978

Phone: 631-288-2429 Fax: 631-288-6275 Email: secretary@westhamptonbeach.org



Suffolk County Tax Map Number: _____ Date: _____

To: Planning Board
Village of Westhampton Beach
165 Mill Road
Westhampton Beach, NY 11978

[] Application is hereby made for the placement of fill on the subject parcel as required by Chapter 197-27.B. of the Village of Westhampton Beach Code.

[] Application is hereby made for the placement of a berm on the subject parcel as required by Chapter 66-10.C. of the Village of Westhampton Beach Code.

[] Application is hereby made for the placement of a tennis court on the subject parcel as required by Chapter 197-63.P. of the Village of Westhampton Beach Code.

Note: One (1) original and seven (7) copies of this form must be submitted

[1] Owner(s) of Record: [Full Name] _____

Property Location: _____

Home Phone #: _____ Work #: _____ Cell #: _____

Email Address: _____

Mailing Address of Owner(s): _____

City, State, Zip Code: _____

[2] Applicant Name: [if applicable] _____

Home Phone #: _____ Work #: _____ Cell #: _____

Email Address: _____

Mailing Address of Owner(s): _____

City, State, Zip Code: _____

Note: If applicant is not the property owner, the owner must sign the authorization at the end of this application

[3] Agent/Attorney: _____

Work #: _____ Cell #: _____ Email Address: _____

Mailing Address of Agent/Attorney: _____

City, State, Zip Code: _____

[4] Total area of site that will be covered by proposed fill. _____ Sq. Ft.
(for purposes of determining the required fee as provided for in Chapter A200-1.A(3)(b) of the Village Code)

[4A] Total cubic yards of fill to be installed. _____ cubic yards.

[5] **Eight (8)** copies of a site plan for the proposed fill, tennis court or berm plan shall be submitted with this application and shall conform to the following minimum standard:

- (a) The site plan shall be prepared at a scale of one inch equals 30 feet or larger and shall be prepared on a standard size sheet which is a multiple of 8.5 inches by 11 inches up to a maximum of 22 inches by 34 inches.
- (b) Property lines and related street, right-of-way and easement lines derived from the survey submitted shall be shown.
- (c) Existing site topography shall be shown, including elevation contours at a maximum interval of one foot, with supplementary spot elevations where necessary to fully describe the site, and spot elevations at the centerline, bottom and top of the curb of adjacent streets at intervals of 25 feet or less shall also be provided. If a tennis court is proposed, the applicant shall have the surveyor establish the elevation of the lowest point of the existing grade on the property where the tennis court will be installed and the surveyor shall also establish the elevation of the top of the proposed finish tennis court surface as per 197-63.P.(3) of the Village Code. Physical features on the property and immediately adjacent, including trees, standing water, curbs, walks, paving and drainage structures with appropriate elevations, shall be shown. Datum shall be Sea Level Datum of 1929.
- (d) Test Hole data shall be provided for each site. The test hole shall be located on the site plan. The test hole data shall indicate the surface elevation at which the test hole was taken, the elevation of ground water and the material that was found.
- (e) Proposed grading contours shall be shown, including spot elevations of critical points such as building corners, finished floors, elevators, catch basin inlets, top of curbs, walks, cover of sewage disposal systems components and specially graded portions of paving surfaces. Flow lines should indicate where water is to flow following site grading.
- (f) Proposed locations of all buildings shall be shown, with dimensions and offsets from property lines.
- (g) Design data and computations shall be shown or submitted on a separate sheet. Items to be included shall be parking requirements, and site drainage design.
- (h) Proposed locations of all site improvements with detailed dimensions sufficient to allow accurate placement during construction shall be shown. Items to be included shall be layout of parking spaces and traffic aisles, curbs, walks, patios, decks, buildings, drainage structures, trees and other plantings. Types of materials for paving, drainage structures and curbs shall be shown.
- (i) The location and composition of the sewage disposal system as finally approved for construction by the Suffolk County Department of Health Services shall be shown.
- (j) A landscaping plan shall be incorporated in the site plan (or shown separately) and shall show the location, size and type of all plantings to be installed and established on the site.
- (k) Drainage shall be provided as required by the physical characteristics of the site. Analysis shall be based on generally accepted engineering methods, such as the rational formula for storm water runoff, and of other methods upon approval of the Village Engineer. In designing, leaching pools for storm water drainage, volume of storage shall be provided for the runoff from a two-inch rainfall.
- (l) Drainage calculations shall utilize a coefficient of 1.0 for roofs, parking areas, driveways and hard surfaces such as patios. In accordance with section 70-13.A, the minimum acceptable coefficient for natural and landscaped surfaces is .3 of runoff.
- (m) Roof ridges shall be shown to determine the roof areas contributing to downspouts and drywells. Roof segments shall have separate calculations for each area/leaching pool subsystem. Downspouts and piping shall be adequate to handle anticipated loads.
- (n) Swimming pools shall be provided with separate backwash leaching pools.
- (o) Lot coverage, flood zone and required elevation, Coastal Erosion Hazard Area designation and zoning district shall be shown on all surveys



Owner Authorization

Planning Board Chairman Ralph Neubauer

Village of Westhampton Beach, 165 Mill Road, Westhampton Beach, NY 11978

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Sworn to Before me this _____ day of _____, 20____.

NOTARY PUBLIC

OWNER SIGNATURE (Required)

If Owner is a Corporation, indicate name of Corporation and Officer(s) Title

NAME OF CORPORATION

TITLE OF OFFICER

OWNER(s) AUTHORIZATION:
(if necessary)

STATE OF NEW YORK)
) SS.:
COUNTY OF SUFFOLK)

_____, being duly sworn, depose and say, that I reside at _____
_____. That I am the owner (or an officer of the corporation, which is the owner) of the
premises described in this application, and hereby authorize _____, whose mailing
address is _____ to make the foregoing application and to appear on my
behalf before the Planning Board of the Village of Westhampton Beach with reference to this application. I hereby
agree to allow my agent, whose name and address appears above, to act on my behalf, and I further agree to abide by
any requirements imposed by the Planning Board as a condition of its approval.

Sworn to Before me this _____ day of _____, 20____.

NOTARY PUBLIC

OWNER SIGNATURE



Environment Assessment Form

Planning Board Chairman Ralph Neubauer

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Part 1 (To be completed by the Applicant)

(NOTE: To be accompanied by a survey showing location of project or action, including elevations if necessary).

The purpose of this Environmental Assessment Form is to provide information, which will assist the Village in determining whether the action you propose, may have a significant impact or effect on the environment. Answers to these questions will be considered as part of the application for approval and may be subject to further verification and public review. Please complete the entire form leaving no blanks. If a question does not apply, please indicate so.

This is a standardized form widely used by agencies of government in an effort to comply with the State Environmental Quality Review Act and to protect the environment by a close review of a proposed action. Different parts, accordingly, will be of lesser or greater significance depending on actual facts as presented by applicant.

NOTE: If sufficient space does not exist to give appropriate answers to any question(s) on this form, please attach sheet giving such answers properly referenced to question number and page number.

VILLAGE REVIEWING AGENCY

Project Name:	_____	Site Plan:	_____
Street:	_____	Subdivision Waiver:	_____
Zoning District:	_____	Subdivision:	_____
County Tax Map Parcel No.:	_____	Special Permit:	_____
Map, Block, Lot:	_____	Zoning Board:	_____

OWNER:

Name:	_____		
Full Address:	_____		
P.O. and Zip Code:	_____	Telephone No.:	_____

ATTORNEY OR AGENT:

Name:	_____		
Full Address:	_____		
P.O. and Zip Code:	_____	Telephone No.:	_____

SURVEYOR/ENGINEER:

Name:	_____		
Full Address:	_____		
P.O. and Zip Code:	_____	Telephone No.:	_____

DESCRIPTION OF PROJECT: *(Briefly describe type of project or action)*

A. SITE DESCRIPTION *(Physical setting of overall project, both developed and undeveloped areas)*

- General character of the land: _____ Generally uniform slope, _____ Generally uneven and rolling or irregular
- Present land use: _____ Urban, _____ Industrial, _____ Commercial, _____ Rural, _____ Forest, _____ Agriculture, _____ Suburban, Other (describe): _____
- Approximate percentage of project area: _____ Presently _____ After completion



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Meadow or brushland _____ % _____ %

Forested _____ % _____ %

Agricultural _____ % _____ %

Water surface _____ % _____ %

Wetland _____ % _____ %

Unvegetated (rock, earth or fill) _____ % _____ %

Roads, buildings and other paved surfaces _____ % _____ %

Other (indicate type) _____ % _____ %

4. What is predominant soil type(s) on site? _____

5. Approximate percentage of presently undeveloped project area with slopes:

_____ 15% or greater; _____ 10-15%; _____ 0-10%

Meadow or brushland _____ % _____ %

Forested _____ % _____ %

Agricultural _____ % _____ %

Water surface _____ % _____ %

Wetland _____ % _____ %

Unvegetated (rock, earth or fill) _____ % _____ %

Roads, buildings and other paved surfaces _____ % _____ %

Other (indicate type) _____ % _____ %

6. Is project located within quarter mile of or contain:

a. A building or site listed on the National Register of Historic Places _____ Yes, _____ No

b. A building or site listed on the Statewide Inventory of Historic and Cultural Resources _____ Yes, _____ No

c. An archeological site or fossil bed _____ Yes, _____ No

7. What is the depth to the water table? _____ feet

8. Do hunting or fishing opportunities presently exist in the project area? _____ Yes, _____ No

9. Does project site contain any species of plant or animal life that is identified as Threatened or Endangered? _____ Yes, _____ No

If Yes, identify each species: _____

10. Are there any unique or unusual landforms on the project site? (i.e. cliffs, dunes, other geological formations) _____ Yes, _____ No

If Yes, describe: _____

11. Is the project site presently used by the community or neighborhood as an open space or recreation area? _____ Yes, _____ No

12. Does the present site offer or include Scenic views or Vistas known to the community? _____ Yes, _____ No

13. Are there any streams within or contiguous to project area? _____ Yes, _____ No



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14. Are there lakes, ponds, or wetland areas within or contiguous to project area? _____ Yes, _____ No

If Yes, (a) Name: _____, (b) Size in acres: _____

15. What is the dominant Land Use and Zoning Classification within a 1/2 mile radius of the project (e.g. single family residential, R-2) and the scale of development (e.g. two story)

B: PROJECT DESCRIPTION

1. Physical dimensions and scale of project (fill in dimensions as appropriate).

a. Total contiguous acreage owned by project sponsor _____ acres.

b. Project acreage developed: _____ acres initially: _____ acres ultimately.

c. Project acreage to remain undeveloped _____ acres.

d. Length in miles _____.

e. If project is an expansion of existing structure(s), indicate percent of expansion proposed:

Building square footage _____ developed acreage _____.

f. Number of off-street parking spaces existing _____ Proposed _____.

g. Maximum vehicular trips generated per hour _____ (Upon completion of project).

h. If residential, Number and type of housing units:

One Family

Two Family

Multiple Family

Condominium

Initial _____

Ultimate _____

i. If: Orientation

Neighborhood-Town-Regional

Estimated Employment

Commercial _____

Industrial _____

j. Total height of tallest proposed structure _____ feet.

2. How many acres of land will be graded? _____ acres.

3. How much natural material (i.e. rock, earth, etc.) will be removed from the site? _____ tons; _____ cubic yards.

4. Approximate percentage of developed project area with slopes: _____ 15% or greater, _____ 10-15%, _____ 0-10 %

5. How many acres of vegetation (trees, shrubs, ground covers) will be removed from the site? _____ acres.

6. Will any mature forest (over 100 years old) or other locally important vegetation be removed by this project? _____ Yes, _____ No

7. Are there any plans for revegation to replace that removed during construction? _____ Yes, _____ No

8. If single phase project: (a) Anticipated date of commencement: Month _____, Year _____

(b) Approximate completion date: Month _____, Year _____

9. If multi-phased project: (a) Total # of phases anticipated? _____

(b) Anticipated date of commencement Phase 1 (including demolition): Month _____, Year _____

(c) Approximate completion date final phase: Month _____, Year _____

(d) Is Phase 1 financially dependent on subsequent phases? _____ Yes, _____ No



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10. Number of jobs generated: During construction _____ after project completed _____.
11. Number of jobs eliminated by this project: _____.
12. Will project require relocation of any projects or facilities? _____ Yes, _____ No
If yes, explain: _____
-
13. Acreage of freshwater or tidal wetlands affected by project: _____ acres.
14. (a) Is surface or subsurface liquid waste disposal involved? _____ Yes, _____ No
(b) If Yes, indicate type of waste (sewage, industrial, etc.) _____
(c) If surface disposal, name of stream into which effluent will be discharged. _____
15. Will surface area of existing lakes, ponds, streams, bays or other surface waterways be increased or decreased by proposal? _____ Yes, _____ No
16. Is project or any portion of project located in the 100 year flood plain? _____ Yes, _____ No
17. (a) Does project involve disposal of solid waste? _____ Yes, _____ No
(b) If Yes, will an existing solid waste disposal facility be used? _____ Yes, _____ No
(c) If Yes, give name: _____ location _____
(d) Will any wastes not go into a sewage disposal system or into a sanitary landfill? _____ Yes, _____ No
18. Will project use herbicides or pesticides? _____ Yes, _____ No
19. Will project routinely produce odors (more than one hour per day)? _____ Yes, _____ No
20. Will project cause a continuing increase in noise levels on completion? _____ Yes, _____ No
21. Will project case an increase in energy use? _____ Yes, _____ No
22. If water supply is from wells, indicate pumping capacity: _____ gallons per minute.
23. Total anticipated water usage per day: _____ gallons per day.
24. Zoning: (a) Current specific zoning classification of site: _____
(b) Is proposed use consistent with present zoning? _____ Yes, _____ No
(c) If No, indicate desired zoning: _____
25. Approvals: (a) Is any Federal permit required? _____ Yes, _____ No
(b) Does project involve State or Federal funding or financing? _____ Yes, _____ No
(c) Local and Regional approvals:

	Approval	Type Approval	Submittal	Approval
	_____ Yes, _____ No	_____ Required _____	_____ (date) _____	_____ (date) _____
Village Board if Trustees:	_____ Yes, _____ No	_____	_____	_____
Village Planning Board:	_____ Yes, _____ No	_____	_____	_____
Village Zoning Board:	_____ Yes, _____ No	_____	_____	_____
County Health Department:	_____ Yes, _____ No	_____	_____	_____
Other Suffolk County Agencies:	_____ Yes, _____ No	_____	_____	_____
State DEC:	_____ Yes, _____ No	_____	_____	_____
Federal Agencies:	_____ Yes, _____ No	_____	_____	_____



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C: INFORMATION DETAILS Attach any additional information as may be needed to clarify your project.

If there are or may be any adverse impacts associated with the proposal, please discuss such impacts and the measures, which can be taken to mitigate or avoid them.

PREPARERS SIGNATURE: _____ TITLE: _____

REPRESENTING: _____ DATE: _____